

BULLETIN NO. 88

23 May 1997

In this issue:

**REMINDER TO CUSTOMERS OF FORM APPROVAL FOR
FORMS LODGED UNDER THE TRANSFER OF LAND ACT
1893 AS AMENDED**

**Form Approval For Forms Lodged Under The Transfer Of Land Act
Amendment Act 1996**

This Bulletin is in addition to Customer Information Bulletins 78/1996 and 83/1996 and Customer Issuing Box contact on 19 January 1997.

The Transfer of Land Amendment Act 1996 was passed by Parliament and received Royal Assent on 14 November 1996. Because of the Amendment Act, all existing Transfer of Land Act, ("TLA") forms, and all other forms lodged for registration under the TLA, will require some modification. In most instances the changes are only minor, however all existing approved forms and approval numbers will become obsolete. Amended forms must be resubmitted for approval in the new format and specifications described below.

DOLA has also introduced a change to the colour and paper weight specifications for the TLA forms to correspond with the amendments to the Act. Following is a description of the new specifications that came into effect on 3 February 1997.

SPECIFICATIONS

- **Monochrome format, e.g. black text on white A4 size, 80 GSM bond paper.**
- **Black ink, (text and screen background).**
- **Arial font, 10% Screen background, output to Bromide 120 lines per square inch. Note: All pages to be duplex printed.**

The new specifications apply to documents currently produced by word processing technology and documents printed using commercial printing methods. The 10% Screen Background only applies to professionally printed forms. DOLA Customers are reminded that all forms not produced and distributed by the State Law Publisher will require a form approval number before DOLA can accept them.

The only exceptions to this approval process are Forms, (*usually memorial forms*), required by Legislation and set out by Regulation. These regulated forms will however require amendments to the administrative page of the form. Where a Memorial form is required to be in a form as approved by the Registrar of Titles, a proof must be submitted to DOLA for approval. Approval is received by using the well established procedure of reference to the Manager Examinations Section Tel. (08) 9273 7347 Fax. (08) 9273 7593.

Customers are reminded that as the run out, or transitional period of four months commenced on 3 February 1997, the termination date of the 3 June 1997 is approaching rapidly. Old styled forms stamped or signed before 3 June 1997 will be accepted after the run out period ends.

Customers who are having difficulty in producing or developing their forms should contact Steve Crowe of the Registration Branch Forms Design Committee, Land Titles Division on phone (08) 9273 7250 or fax (08) 9273 7593.

I HYDE
A/ DIVISIONAL MANAGER
LAND TITLES DIVISION

23 May, 1997